

# The Link



December 2011

When your *career* is what matters, there's only one option...LifeStyle Options, Inc.



*Happy Holidays*



Dear Friends,

*This December, we once again look back with a great deal of pride and gratitude. Thank you for the great care you provide - you truly are the best in the industry. I am always so thankful that you have chosen to work here at LifeStyle Options and to share your gifts with our clients.*

*It's all too easy to get caught up in frantic activity around these holidays. Remember to stop and smell the mistletoe - count your blessings, share time with your loved ones and focus on the real message of the season.*

*Wishing you and your families the very best this Christmas and in 2012. Thank you for all you do!*

Fondly,

*Molly*, RN,BA, CEO



## Caregivers - you are the "FACE" of the company.....

Did you know that you are the face of LifeStyle Options, Inc.? The clients see you day in and day out. They see your smiling face, your uniform, and the way you present yourself.

At LifeStyle Options, Inc. we have high standards and expectations of everyone in the company, and you are the person we count on to represent those standards and expectations.

For example we have a dress code; and we insist you follow that code. Wear the uniform shirt, black, beige or blue pants and closed toe shoes. **You may not wear jeans.** Also make sure you are wearing your badge. We are a company that adheres to policies in order to give the very best service. We expect all our staff to follow those policies.

Clothes are part of your uniform but so is your attitude. Your smile is essential and your patience and calm voice tone are expected. Your job is to care for the clients and we ask all of you to provide the best care possible. Do it with pride and integrity. Without your hard work and dedication we wouldn't be able to make our clients happy. Continue to be "the face" of LifeStyle Options. We appreciate your hard work and dedication and our clients depend on it.

If you have any questions, please call our office at (847) 240-7330

# Happy Birthday

12/1 Asnath DHaiti  
12/5 Ericka McCullough  
12/5 Modinat Animashaun  
12/7 Nelia Cruz  
12/11 Zainab Abdi  
12/12 Gloria Mariano  
12/12 Teodoro Montes  
12/13 Carla Maldonado  
12/14 Linda Aldridge  
12/17 Andrzej Zielinski  
12/18 Barbara Tillet  
12/19 Patricia Hendry  
12/20 Rosemary Adero  
12/21 Emma Henry  
12/23 Veronica Chinweze  
12/24 Charles Lewis  
12/25 Joy Thomas  
12/26 Pamela Wenzel  
12/26 Lois Ferdinand  
12/27 Lydia Redmond  
12/28 Rajul Agnihotri  
12/30 Emelia Goneno  
12/30 Kaoma Makumba-Holland



# December Events

Aids Awareness Month  
Safe Toys and Gifts Month  
Learn a Foreign Language Month

12/2 Special Education Day  
12/10 Human Rights Day  
12/17 Bake Cookies Day  
12/21 World Peace Day  
12/25 Christmas Day



## Office Closed

The Corporate will be closed **Friday, December 23, Monday, December 26th, and Monday, January 2nd** for the holidays.

Remember, if you need any time off during the holidays, please let the office know two weeks ahead of time. On-call is for emergencies ONLY.



## We're Looking...



...for caring people, like you, to join our team. Refer family & friends and you could earn BIG bucks and a whole lot of CAP points. Positions available:

- ♦ C.N.A.s & Companions - for live-in and/or come and go hourly
- ♦ RNs & LPNs - for private duty cases and hospice

If we hire someone you refer, **we'll send you \$25**. If your referral works 100 hours, **we'll send you another \$25**. Once they work 200 hours, you will earn **3500 CAP points**. Ask them to call **1-888-342-4636** or apply on-line at [www.lifestyleoptions.com](http://www.lifestyleoptions.com). If you would like business cards to assist you in your recruiting efforts, please call staffing. **THANK YOU!**



## Quote



*"Those who bring sunshine to the lives of others cannot keep it from themselves"*

*Sir James Barrie*

## Policy Review



### TOPIC: TIPS & GIFTS

Please remember that it is LifeStyle Options' policy that workers can not accept tips, gratuities, gifts or loans from the client or their family. (*page 11 of your handbook*) If you are put in an uncomfortable situation, please instruct the client to call Staffing.